

Housing Move-In Date

Why Housing Move-In Date is Important

- Without a housing move-in date your clients are still considered and will be counted as homeless.
- Housing Move-in Date is directly related to your agency's utilization rates; without
 accurate dates your utilization will not accurately reflect your successes when
 submitting possible grant application performance reporting.
- Permanent housing projects are often scored by how quickly they move clients from enrollment to housing, the housing move-in date is critical to this metric.
- System performance measures are also affected by the housing move-in date which adds to the length of homeless episode if not entered accurately.

Project Start Date vs. Housing Move-In Date:

Project State date: date following application that the client was admitted into the project. Admitted indicates the follow factors have been met:

- Information provided by the client or from the referral indicates they meet the criteria for admission (for example, if chronic homelessness is required, the client indicates they have a serious disability and have been homeless long enough to qualify – though all documentation may not yet have been gathered)
- o The client has indicated they want to be housed in this project
- The client is able to access services and housing through the project. The
 expectation is the project has a housing opening (on-site, site-based, scatteredsite subsidy) or expects to have one in a reasonably short amount of time.

Housing Move-In Date: date household moves into housing.

- It may be the same date as Project Start if the client moves into housing on the date they were accepted into the program.
- Required for the head of household.

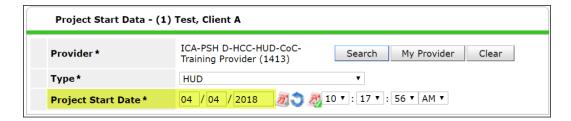


Where in HMIS do I enter these data elements?

Housing Move-In Date is entered at occurrence point and should be entered on the
Entry Assessment, via the Interim function in the Entry/Exit tab, or on the Exit
Assessment. On most assessments used by permanent housing projects, this data
element appears towards the bottom of the assessments – so keep scrolling if you don't
see it!



• **Project Start Date** is entered in the Entry/Exit tab when you create a new entry.



Training

Video Training - https://vimeo.com/286717562#t=3s

PowerPoint Slides for Video Training - https://hmismn.org/wp-content/uploads/HMI-Date-PPT-Slides.pdf

Need technical assistance? Please contact the ICA HMIS helpdesk at mnhmis@icalliances.org