



Housing Move-In Date

Why Housing Move-In Date is Important

- Without a housing move-in date your clients are still considered and will be counted as homeless.
- Housing Move-in Date is directly related to your agency's utilization rates; without accurate dates your utilization will not accurately reflect your successes when submitting possible grant application performance reporting.
- Permanent housing projects are often scored by how quickly they move clients from enrollment to housing, the housing move-in date is critical to this metric.
- System performance measures are also affected by the housing move-in date which adds to the length of homeless episode if not entered accurately.

Project Start Date vs. Housing Move-In Date:

Project Start date: date following application that the client was admitted into the project.

Admitted indicates the follow factors have been met:

- Information provided by the client or from the referral indicates they meet the criteria for admission (for example, if chronic homelessness is required, the client indicates they have a serious disability and have been homeless long enough to qualify – though all documentation may not yet have been gathered)
- The client has indicated they want to be housed in this project
- The client is able to access services and housing through the project. The expectation is the project has a housing opening (on-site, site-based, scattered-site subsidy) or expects to have one in a reasonably short amount of time.

Housing Move-In Date: date household moves into housing.

- It may be the same date as Project Start if the client moves into housing on the date they were accepted into the program.
- Required for the head of household.



Where in HMIS do I enter these data elements?

- **Housing Move-In Date** is entered at occurrence point and should be entered on the Entry Assessment, via the Interim function in the Entry/Exit tab, or on the Exit Assessment. On most assessments used by permanent housing projects, this data element appears towards the bottom of the assessments – so keep scrolling if you don't see it!

Housing Move-in Date	02 / 21 / 2018
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- **Project Start Date** is entered in the Entry/Exit tab when you create a new entry.

Project Start Data - (1) Test, Client A	
Provider *	ICA-PSH D-HCC-HUD-CoC- Training Provider (1413) <input type="button" value="Search"/> <input type="button" value="My Provider"/> <input type="button" value="Clear"/>
Type *	HUD
Project Start Date *	04 / 04 / 2018 <input type="button" value="🔄"/> <input type="button" value="🕒"/> 10 : 17 : 56 AM

Training

Video Training - <https://vimeo.com/286717562#t=3s>

PowerPoint Slides for Video Training - <https://hmismn.org/wp-content/uploads/HMI-Date-PPT-Slides.pdf>

Need technical assistance? Please contact the ICA HMIS helpdesk at mnhmis@icalliances.org