

**Hennepin County
Coordinated Entry System (CES)
Families Leadership Committee
Date and Time: Tuesday, May 3, 2022**

Minutes

1. Welcome Everyone!
SSHS new merged name is Agate Housing and Services effective May 1. Emails will be forwarded from an existing email address. @agatemn.org
2. Charlotte M.'s last meeting – Charlotte leaving SSHS on Friday.
3. Last month action items - (see membership Updates)
 - a. Tamekia has signed up for Communications Workgroup
 - b. Exploration of ideas on recruiting additional members

Charlotte M had suggested that their new employee take on the role, will follow up and report back.

YouthLink person has expressed an interest but we need to clarify their role, from an assessor or facility manager site. Two PPL staff expressed interest from their viewpoint as property management/development.

What slots are open? Person with lived experience. We need a family with lived experience to be involved. Probably half of people involved in YAB are youth with families. It would be nice to have a family who has gone through the CES system if possible.

Laurel L – We at PSP can tap into our advisory committee for feedback and will explore that option.

Questions raised: Tenzin will respond to the email asking for more information.

- What is the time commitment? 4-6 hours per month. Monthly meeting, workgroup involvement, miscellaneous time. Comments: + 2 hours of support for YAB representative
- Stating the meeting date/time?
- Who does the current committee consist of? Tenzin will send list via email

- Is it required for members to attend meetings every month? Yes. If not, what is the threshold? After three missed meetings contact person to check in.
- Can we record the meetings for those who can not attend? Youth might interact better virtually and engage through the chat feature.
- Can the YAB coordinator attend with the youth? We often find this assists in understanding, comfort and support. - Yes
- Is someone willing to meet with the YAB coordinator first to describe all of the above (in addition to written format) to further articulate things? Charlotte K offered to meet with the Coordinator and youth representative to discuss the committee and time commitments.

c. Co-chairs follow up on Lived Experience recruitment - YAP and PSP Advisory Group

4. Casey's update- Casey (Standing Agenda)

Released RFA for new housing funding for youth.

HUD has appropriated new housing vouchers. Each housing authority brings 25 vouchers into their agency, so that is potential 100 housing vouchers for youth with foster experience in Hennepin County. There is the potential to bring in 100 more next year. RFI out to add six providers will provide services. Program expected to be fully implemented by October 1 this year.

Definition of involvement in foster care – Federal definition states any foster care at any age before age 18. In Hennepin County youth with foster care after age of 14 is being emphasized.

[Youth Homelessness Demonstration Project | Hennepin County](#)

5. Homeless Verification Letters and Fleeing DV Forms- Amy/Tracy

Need to get housing verification can be a barrier during CES assessment, has to be from specific DV staff. Discussion to continue at next meeting. Will meet before that to discuss this topic.

6. Update on performance and trends

Charlotte Kinzley Tenzin, if we have time could you just give us a quick update with what you're seeing with shelter #'s- looks like the numbers are higher than we've seen since COVID. Tenzin will include this with the follow up email to committee

a. Assessor Data (Laura)

b. DAP data (Tracy)

c. HC & Priority List Data (Amy & Tracy)

Shared Agenda items

7. Welcome to combined committees!
8. Tracy/Amy updates
 - a. Leadership Committee Calendar review
 - b. EHV update – Amy
We are moving into next phase of this and have sent out 380 referrals, Metro HRH has reached referral max applications. MPHA submitted @40, have @40 remaining.
 - c. Medical Fragility –Tracy
There are levels of disability, same approach is used even though needs will vary. Short tool was created to help CES system determine who is medically fragile. Healthcare for the Homeless worked to draft the tool. Susannah – national initiative will be discussed at a conference next month.

Questions

Is there consideration or discussion around added barriers around verifying medical fragility? No verification of medical fragility would be needed, it is just asking more specific questions, current assessment may be adjusted. Goal to connect with other entities that can serve people's care needs.

How will this impact other programs like RRH? All types of providers have commented that they are receiving referrals for people with health issues that they cannot address. This might address that concern.

Course of action: Will be sent out to Families and Singles leadership groups, LEAG group for feedback. Bring back feedback to this meeting for discussion. Use tool as part of prioritization process and with partners providing housing services.

- d. Danielle Werder – Larger picture and/or systemic updates. Postpone to next month's meeting.
9. 2022 Workgroup Updates
 - a. Communications – Eric – We are working on communications plan, goal to increase communication to people in the CES system, creating feedback survey, Will seek committee feedback before implementation.
 - b. Intersystem - Tracy

Jen Ritter is working on this instead of Stacey Sweeney who is off this committee. Jen will be setting up monthly meetings for this group.

- c. Evaluation - Amy/Charlotte
Need new members, ask Annie Artino if you want to be invited.
Health of CES System report – Amy updated quarterly, developed as tool to eventually include a public facing dashboard with summary tab. Will be developing provider metrics in the future.

10. Update on performance and trends

- a. HC Data – Reneea – Data is not ready but will be sent to Susannah
Families data – Amy
- b. DAP Assessor Data – Tracy
- c. Multiple declined policy data – Have not received this data yet.