

**Hennepin County
Coordinated Entry System (CES)
Families Leadership Committee
June 7, 2022**

Facilitator- Sue Hackett

1. Welcome Everyone! - Sue Hackett

Welcome to Amy Guzzi, new HC CES Coordinator

2. Last month action items

- a. Co-chairs respond to Casey's questions through email – completed

- b. Charlotte Kinsley on YAB and recruitment – met with Molly about potential YAB role, requested one youth to join the committee who Molly would partner with. YAB still creating sub committees.

- c. Homeless Verification Letters and Fleeing DV Forms- Tracy
Have not reached out yet as per staff turnover, on pause

- d. Charlotte M's position on the committee- Kelina Morgan, application rec'd?
Have not received her application as of yet

3. Families Emergency Shelter Numbers (see spreadsheet)

Tenzin – Shelter numbers have been rising quickly, unsure if rooms will be available on a daily basis. 99 units of housing at PSP 16 at St Anne's.

188 families turned away in May.

What are the most common turn away reasons? Highest one is out of county.

Previously it was the lack of verifications. Process was changed to accept if family participated in MFIP previously.

How is it determined if someone is referred to the diversion conversation process – currently administered by Catholic Charities and Agate. Assessments and referrals done though HMIS.

Turn ways due to county of origin – we look at last place of residence, where case is active.

Do you think increase is due to renewed ability to evict tenants/end of moratorium?
Not currently tracked in HMIS, added to shelter screening data in March. May be due to ending of school/start of summer, lack of childcare.
Some landlords are allowing tenants to leave outside of the eviction process.
As of June 5, 112 families are in shelter and lack of back up space and ongoing COVID restrictions on sharing space.

4. Calendar Items

Are we meeting on July 5? Decided not to meet in July, but that workgroups should continue to meet and provide more information at the August meeting.

Shared Agenda items

Facilitator – Susannah King

5. Welcome to combined committees! - Susannah

6. Welcome new CES staff – Amy Guzzi

7. Tracy/Amy updates

a. Leadership Committee Calendar review – Tracy

Review workplan – done through workgroup

Update community work plan – each workgroup lead should email them an update or significant information to reflect workplan

Review CES prioritization order – review of policy to see if it is working. Let Amy/Tracy know if you need data to continue this discussion. Will include medical fragility determinations in the future. What other populations may need prioritization beyond HUD definitions?

I wanted to ask about adding the foster care experience question back in the assessment. I don't remember why it was removed but it would be helpful to have due to the Fostering Youth Initiative (FYI) vouchers available in our community.

b. EHV update – Amy

Metro HRH are full, are filling through attrition
MPHA still referring for EHV vouchers likely filling through attrition
Program runs through September 2023, there is interest in expanding the program if funded by Hennepin County

c. Medical Fragility

Meeting with Street Voices of Change, outreach and application form to request participation of LEAG group members

Requesting feedback from people with lived experience. Will be ready to discuss in the next couple of months. Incorporate it into assessment and eligibility processes

Future – quick review of prioritization guidelines and discussion of adding medical fragility needs, presentation or separate document provided ahead of discussion

Amy/Tracy will present overview of prioritization and solicit feedback

d. Move Up Minnesota – Amy

Voucher program with MPHA through HUD focused on people in PSH who don't need case management any longer but need affordable housing. Goal to find them housing and free up housing services. Fifty people were identified and referred. Recently MPHA approached us with 70 vouchers that need to be issued. Some of the people initially identified are still in need. Amy will send 5 referrals every other week.

e. Other items

Amy Guzzi has joined the CES team.

8. 2022 Workgroup Updates - Send updates to Tracy early next week to be included in the CES Scoop

a. Communications – Jess Nelson

Focus has been on a draft of survey to solicit experience by end users of CES. Goal to use feedback to target future communication with youth.

Questions need to be short, narrow, process for those who want to continue to provide information about their experience.

b. Intersystem – Jennifer Ritter

Scheduling issues have led to meeting delays

c. Evaluation – Susannah King

Relationship building for new members

Amy – will report back about discussion with BMI team on data analysis

9. Update on performance and trends

Families Data – Amy (see spreadsheet)

10. Inactive Policy - Tracy

Refers to both singles and families clients. Currently 90 days. Data team reviewed, Tracy discussed with communities.

Proposal: Current policy states people will be removed if inactive in the system for the past 90 days. Recommended to revise the policy to state that people will be removed after 30 days of inactivity within the system.

Feedback: the impact might be more harmful to youth. Concern that no one is notified that the youth has been removed. Unable to reach them to tell them they will be removed. Need to develop communication methods for people who may not use services. Provider due diligence is needed to document attempts to outreach people.

Monthly review of list of people to be removed

What is an interaction? That is based on current policy that defines interaction.

This policy follows up to a previous change that assessors should update contact information every 30 days.

Removing people opens up housing for people who are staying engaged.

How can people find out they have been removed? What is the process to be put back on? People can ask any case manager or service provider if they are on the list. Getting back on the list is easy, but not automatic.

Proposed to pilot the policy for a trial period and then assess the outcomes. Need to track vulnerability of people being eliminated from the list. Will bring input back to the Chronic workgroup/team