

**Hennepin County
Coordinated Entry System (CES)
Singles Leadership Committee**

June 7, 2022

Shared Agenda items

1. Welcome to combined committees! - Susannah

2. Welcome new CES staff – Amy Guzzi

3. Tracy/Amy updates

a. Leadership Committee Calendar review – Tracy

Review workplan – done through workgroup

Update community work plan – each workgroup lead should email them an update or significant information to reflect workplan

Review CES prioritization order – review of policy to see if it is working. Let Amy/Tracy know if you need data to continue this discussion. Will include medical fragility determinations in the future. What other populations may need prioritization beyond HUD definitions?

I wanted to ask about adding the foster care experience question back in the assessment. I don't remember why it was removed but it would be helpful to have due to the Fostering Youth Initiative (FYI) vouchers available in our community.

b. EHV update – Amy

Metro HRH are full, are filling through attrition

MPHA still referring for EHV vouchers likely filling through attrition

Program runs through September 2023, there is interest in expanding the program if funded by Hennepin County

c. Medical Fragility

Meeting with Street Voices of Change, outreach and application form to request participation of LEAG group members

Requesting feedback from people with lived experience. Will be ready to discuss in the next couple of months. Incorporate it into assessment and eligibility processes

Future – quick review of prioritization guidelines and discussion of adding medical fragility needs, presentation or separate document provided ahead of discussion

Amy/Tracy will present overview of prioritization and solicit feedback

- d. Move Up Minnesota – Amy
Voucher program with MPHA through HUD focused on people in PSH who don't need case management any longer but need affordable housing. Goal to find them housing and free up housing services. Fifty people were identified and referred. Recently MPHA approached us with 70 vouchers that need to be issued. Some of the people initially identified are still in need. Amy will send 5 referrals every other week.
 - e. Other items
Amy Guzzi has joined the CES team.
4. 2022 Workgroup Updates - Send updates to Tracy early next week to be included in the CES Scoop
 - a. Communications – Jess Nelson
Focus has been on a draft of survey to solicit experience by end users of CES. Goal to use feedback to target future communication with youth. Questions need to be short, narrow, process for those who want to continue to provide information about their experience.
 - b. Intersystem – Jennifer Ritter
Scheduling issues have led to meeting delays
 - c. Evaluation – Susannah King
Relationship building for new members
Amy – will report back about discussion with BMI team on data analysis
 5. Update on performance and trends
Families Data – Amy (see spreadsheet)
 6. Inactive Policy - Tracy
Refers to both singles and families clients. Currently 90 days. Data team reviewed, Tracy discussed with communities.

Proposal: Current policy states people will be removed if inactive in the system for the past 90 days. Recommended to revise the policy to state that people will be removed after 30 days of inactivity within the system.

Feedback: the impact might be more harmful to youth. Concern that no one is notified that the youth has been removed. Unable to reach them to tell them they will be removed. Need to develop communication methods for people who may not use services. Provider due diligence is needed to document attempts to outreach people.

Monthly review of list of people to be removed

What is an interaction? That is based on current policy that defines interaction.

This policy follows up to a previous change that assessors should update contact information every 30 days.

Removing people opens up housing for people who are staying engaged.

How can people find out they have been removed? What is the process to be put back on? People can ask any case manager or service provider if they are on the list. Getting back on the list is easy, but not automatic.

Proposed to pilot the policy for a trial period and then assess the outcomes. Need to track vulnerability of people being eliminated from the list. Will bring input back to the Chronic workgroup/team

Youth and Singles Committee

7. Welcome and agency or community updates – Susannah
Decided that this group will not meet in July due to July 4th holiday.
Subcommittees can still meet if wanted

8. Welcome to new member, Dakota – she will join the August meeting.

Mark has been recruiting new members
Youth rep - Ian Smart (supervisor YouthLink drop in center). Would provide input on issues regarding undocumented status.
Property management – Destiny Barron from Beacon Interfaith, oversees youth housing. Has lived experienced and lives in public housing
Motion was made to approve both of the applications and seconded. The motion carried.

9. Inactive Policy (see notes above)

10. Matrix agency update – Amy
No longer doing contracted CES assessments, information updated on website.
Hennepin.us.coordinated-entry

Issue with referral – person was assessed in Duluth, referred to agency here in Hennepin County. This might happen if domestic violence or tie to Hennepin County.

11. Committee Membership Matrix review – Susannah
Need to recruit new co-chair
(see table)